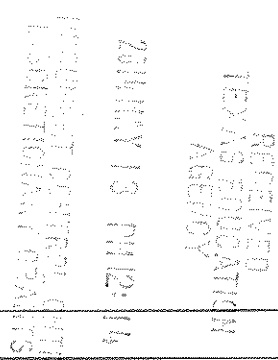# Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information

Part 1: Applicant Information

Organization name	County-District #	Campus name/#	Amendment #
Latexo ISD	113905	Latexo High School 001 Latexo Elementary 101	

Vendor ID #	ESC Region #	US Congressional District #	DUNS #
756004901		8	083583310

Mailing address	City	State	ZIP Code
298 FM 2663	Latexo	TX	75849

Primary Contact

First name	M.I.	Last name	Title
Lena	J	Kelsey	Technology Director

Telephone #	Email address	FAX #
(936)222-5731	lkelsey@latexoisd.net	(936)544-5332

Secondary Contact

First name	M.I.	Last name	Title
Sandy	I	Simpson	Instructional Technologist

Telephone #	Email address	FAX #
(936)222-5343	ssimpson@latexoisd.net	(936)544-5332

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Gary	D	Elsom	Superintendent

Telephone #	Email address	FAX #
(936)544-5664	delsom@latexoisd.net	(936)544-5332

Signature (blue ink preferred)   Date signed

5-9-14

Only the legally responsible party may sign this application.

701-14-107-142

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200) **See Errata #3**	☒	☐
9	Supplies and Materials (6300)	☒	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☐	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
☒	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
☒	I certify my acceptance of and compliance with the program guidelines for this grant.
☒	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
☒	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

☒   I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #4—Request for Amendment

County-district number or vendor ID:	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A — Grand Total from Previously Approved Budget	B — Amount Deleted	C — Amount Added	D — New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

		Schedule #4—Request for Amendment (cont.)	

County-district number or vendor ID:		Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #5—Program Executive Summary

County-district number or vendor ID: 113905	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Latexo ISD is applying to the Technology Lending Grant to enhance our existing technology lending program and to loan students the equipment necessary to access and use electronic instructional materials anytime, anywhere. This grant would allow us to provide Wi-Fi modems to students who currently do not have access to the internet at home. Also, if awarded this grant we would be able to send chromebooks home with all students in 5th and 6th grade with the purpose of providing learning opportunities digitally beyond the classroom. Additionally, we would be able to provide our upper level math students with the technology necessary to support higher order learning. Our district goal is to provide every student at Latexo ISD with an equal opportunity to learn through powerful experiences and become aware of the vast opportunities laid before them.

In developing our budget we started with the facts, we are a small rural district with 46.8% of our students economically disadvantaged and a great lack of business and industry in our area. We needed to determine approximately how many of our students are at a disadvantage of not having internet access at home. Currently 25% of our students fall in this category. Also, we did consider adopting a BYOT program. We quickly found out in the first two weeks of a pilot that some students simply have access to greater technologies than others do, which again places some of our students at a learning disadvantage. We realized the only true way to obtain our goal of equality was to provide similar technologies to all of our students.

Our needs assessment process is designed by determining where we are and where we want to be. Meetings are conducted monthly to discuss what is and isn't working in getting us to our goal. These meetings are made up of the superintendent, campus principals, technology director, instructional technologist, business manager, safety officer, and our after-school program coordinator.

Having already been involved in a technology lending program, we realized the success of any program is in direct correlation with the attitudes and commitments of its leaders. We strive to give ownership of any endeavor we pursue to all people involved in making the program a success. Being such a small school district we have the advantage of making changes almost instantaneously with the ease in the ability to take a bold step forward in the direction that will lead us to success.

In measuring progress of the program, the technology director and instructional technologist conducts walk-through evaluations to discover what technologies are being used, how they are being used, and where learning as a whole falls in the SAMR Model. Every Friday we dismiss students from school at 2:00 pm so teachers and administrators can meet for staff development, planning, vertical alignment, and progress monitoring. This is also a time set aside for teachers to discuss with administrators the effectiveness of using the different technologies in their classroom, what they need for students to be successful in their subject areas, and what possibilities are foreseen for future growth.

If awarded this technology lending grant it would enable us to accomplish our goal of providing equality in learning for all of our students. We already have the groundwork in place since we have been working on this particular vision since 2012. All statutory and TEA requirements have been discussed and evaluated at length to aid in our vision.

Latexo ISD is committed to excellence and uses technology as a tool to empower learning to reach different types of learners. We have a technology replacement plan in place committed to spending $30,000 in local funds to replace old and unreliable technology every year with new innovative solutions. We also commit a certain percentage of IMA funds to aid in obtaining a successful 1:1 program. We realize students don't learn the same way they did just 15 years ago; therefore we must implement new strategies to better enable all students to be the leaders they were created to be.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #5—Program Executive Summary (cont.)	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #6—Program Budget Summary	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32

Grant period: October 1, 2014, to August 31, 2016	Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$49,729	$0	$49,729	
Schedule #9	Supplies and Materials (6300)	6300	$22,726	$0	$22,726	
Schedule #10	Other Operating Costs (6400)	6400	$0	$0	$0	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$0	$0	$0	
Total direct costs:			$72,455	$0	$72,455	
Percentage% indirect costs (see note):			N/A	$0	$0	
Grand total of budgeted costs (add all entries in each column):			**$72,455**	**0**	**72,455**	

Administrative Cost Calculation	
Enter the total grant amount requested:	$72455
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$10868

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 113905	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$0
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$0
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$0
	a. Subtotal of professional and contracted services (6200) costs requiring specific approval:	**$0**

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		☐	$0
2		☐	$0
3		☐	$0
4		☐	$0
5		☐	$0
6		☐	$0
7		☐	$0
8		☐	$0
9		☐	$0
10		☐	$0
	b. Subtotal of professional services, contracted services, or subgrants less than $10,000:		$49729

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

	Specify topic/purpose/service: 4G Mobile Broadband Unlimited $37.99ea 77 Devices	☐ Yes, this is a subgrant

Describe topic/purpose/service: To provide internet access to students that currently do not have access at home.

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs	# of positions:	$0
	Contractor's subgrants, subcontracts, subcontracted services		$49729
	Contractor's supplies and materials		$0
	Contractor's other operating costs		$0
	Contractor's capital outlay (allowable for subgrants only)		$0
		Total budget:	

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID:	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
2	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
3	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
4	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
5	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 113905	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
6	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	
	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
7	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	
	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
8	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$0	
	Contractor's subgrants, subcontracts, subcontracted services		$0	
	Contractor's supplies and materials		$0	
	Contractor's other operating costs		$0	
	Contractor's capital outlay (allowable for subgrants only)		$0	
		Total budget:	$0	
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$49729	
a.	**Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**		$0	
b.	**Subtotal of professional services, contracted services, or subgrants less than $10,000:**		$0	
c.	**Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**		$49729	
d.	**Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**		$0	
	(Sum of lines a, b, c, and d) Grand total		$49,729	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #9—Supplies and Materials (6300)		
County-District Number or Vendor ID: 113905	Amendment number (for amendments only):	
Expense Item Description		

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:			**Grant Amount Budgeted**	
	☐ Print shop fees	☐ Technology-related supplies			
	☐ Postage	☐ Other:		$0	
	☐ Copy paper	☐ Other:			

	Technology Hardware—Not Capitalized					
6399	#	Type	Purpose	Quantity	Unit Cost	**Grant Amount Budgeted**
	1	Tablet Computer	To provide students with dedicated access to a technology device.	10	$1,200	
	2	Protective Case	To protect the technology lending device.	80	29.45	
	3	Chromebook	To provide students with dedicated access to a technology device.	30	279	$22,726
	4				$	
	5				$	

6399	Technology software—Not capitalized	$0	
6399	Supplies and materials associated with advisory council or committee	$0	
	Subtotal supplies and materials requiring specific approval:	$0	
	Remaining 6300—Supplies and materials that do not require specific approval:	$22,726	
	Grand total:	**$22,726**	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

	Schedule #10—Other Operating Costs (6400)		
County-District Number or Vendor ID:		Amendment number (for amendments only):	
	Expense Item Description	**Grant Amount Budgeted**	
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:	$	
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:	$	
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:	$	
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:	$	
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:	$	
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:	$	
6429	Actual losses that could have been covered by permissible insurance	$	
6490	Indemnification compensation for loss or damage	$	
6490	Advisory council/committee travel or other expenses	$	
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:	$	
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:	$	
	Subtotal other operating costs requiring specific approval:	$	
	Remaining 6400—Other operating costs that do not require specific approval:	$	
	Grand total:	$	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
**Schedule #11—Capital Outlay (6600/15XX)**				
County-District Number or Vendor ID: Amendment number (for amendments only):				
**15XX is only for use by charter schools sponsored by a nonprofit organization.**				
**6669/15XX—Library Books and Media (capitalized and controlled by library)**				
1		N/A	N/A	$	
**66XX/15XX—Technology hardware, capitalized**				
2			$	$	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
**66XX/15XX—Technology software, capitalized**				
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
**66XX/15XX—Equipment, furniture, or vehicles**				
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
**66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life**				
29				$	
	**Grand total:**			$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #12—Demographics and Participants to Be Served with Grant Funds	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:			496	
Category	**Number**	**Percentage**	**Category**	**Percentage**
African American	19	N/A	Attendance rate	96.2%
Hispanic	38	N/A	Annual dropout rate (Gr 9-12)	0.7%
White	429	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	5	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	232	46.8%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	1	0.2%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	8	1.6%	Average ACT score (number value, not a percentage)	N/A

Comments

Latexo ISD serves students in a very rural part of East Texas. There is a severe lack of business and industry to provide steady jobs for local families. Because of our remoteness, DSL doesn't reach many of our homes and satellite solutions are too expensive with limited data.

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public							33	39	9	11	10	21	11	10	144
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															‼
TOTAL:							33	39	9	11	10	21	11	10	144

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our needs assessment began in January 2012 when our technology planning committee met to discuss the Latexo ISD Long-Range Technology Plan. Using data from the Texas Campus STaR Chart, we analyzed the current status of technology in the district and determined future needs. We conducted experiments with BYOD and school issued devices, and found that school issued devices resulted in much higher teacher satisfaction and student achievement. We then set a goal to become 1 to 1 with every student being issued a personal technology device. As far as our technology lending equipment that is currently available to students, we have 188 Chromebooks which are loaned to students in grades 7-12. Grades 5-6 have carts with class sets. We also have 20 tablet computers for students in advanced math courses who need a machine that can run more powerful Windows-based programs.

After two years of increasing technology devices in the hands of students, several needs have become evident. In 2012, we purchased several 3G enabled Chromebooks. We soon discovered that students were maxing out their data limits each month because the limited data plans were not enough to support multiple class assignments. These Chromebooks came with only a two-year pre-paid plan, so they are set to expire by October 2014. In April 2014, we conducted a call out survey using School Reach. Of the 246 households that responded, 25% reported that they do not have internet access at home. As a result, a new data plan solution is an essential need for the 2014-2016 school years. A second need that has been identified is that our 5th and 6th grade students need residential access to technology devices. The teachers and administrators would like to extend our current high school lending system down to those two grade levels so that those students can continue to access instructional materials at home. We currently have classroom sets. We need to purchase more devices so we have one for every student. We also need to purchase protective cases for all of them, which is essential to sustaining the lending technology while transporting between home and school for those grade levels. A final need that has been identified through campus improvement meetings is an increase in students who desire advanced math courses. With more tablet computers, students will not be limited in their ability to be creative and innovative in their learning.

Based on the results of the call out survey to student's homes and the input from teachers and administrators, we determined that our need for equitable access to lending technology and residential internet access was split between our high school and elementary campus. Being such a small school district with only two campuses, our need is district wide. We have prioritized grades 5-12 for the Mi-Fi devices because they are the grade levels most in need of residential access to instructional materials. We have prioritized grades 5 and 6 for the Chromebooks and protective cases because the curriculum rigor in those two grade levels have been increased with newly adopted instructional materials to warrant an extension of our technology lending device program. Finally, we have prioritized students in grades 9-12 for the tablet computers to provide more students taking upper level math courses the laptops necessary to access more powerful programs.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Not all students have residential internet access which is necessary to access electronic instructional materials.	Implementation of this grant would allow for students without internet access at home to be issued Mi-Fi devices. These devices will provide residential internet access that is necessary to access electronic instructional materials.
2.	Students do not own a dedicated personal device to perform learning and investigation tasks that a Chromebook simply won't do.	This grant will provide a dedicated tablet computer to students in grades 9-12 so they may access electronic instructional materials beyond what a Chromebook is capable of.
3.	All students in grades 5 and 6 need to take home a chromebook to access instructional materials while at home.	This grant would provide the opportunity to purchase enough Chromebooks so that every student in grades 5 and 6 would be able to take home a Chromebook.
4.	All students in grades 5 and 6 need protective cases in order to take home a piece of lending technology.	The implemented grant program would provide the protective cases that are essential for sustaining the lending technology when students are transporting their school issued devices between school and home.
5.	All students do not learn the same way. We need to be able to provide different learning opportunities to accommodate the different learning styles.	This grant would enable Latexo ISD to purchase a personal learning device that meets the need of the students and the subject and level at which learning is taking place.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan

County-district number or vendor ID: 113905 | Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Technology Director	The technology director has experience in budgeting management, maintaining inventory, repair of devices and troubleshooting, and network management.
2.	Instructional Technologist	The instructional technologist holds a current teaching certificate, has experience working with teachers and students on the implementation of technology.
3.	Superintendent	The superintendent has all state certifications relating to the position, experience with technology initiatives, and a strong desire to support the grant with the community and school board. He understands the importance of technology integration for student success.
4.	High School Principal	The high school principal has all state certifications relating to the position, experience with technology initiatives, and a strong desire to support the grant with the high school students and teachers.
5.	Elementary School Principal	The elementary principal has all state certifications relating to the position, experience with technology initiatives, and a strong desire to support the grant with the elementary students and teachers.

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Every student will use a dedicated device to access electronic materials.	1.	Purchase chromebooks/tablet computers & cases.	09/01/2014	10/01/2014
		2.	Set up/update google accounts.	09/01/2014	09/30/2014
		3.	Check out a personal device/case to every student.	10/01/2014	10/14/2014
		4.	Teachers will receive instruction for implementation.	08/11/2014	08/31/2016
		5.	Students and parents will receive instruction.	08/25/2014	08/31/2016
2.	Every student will be able to access electronic materials from their home.	1.	Evaluate students with the most need of receiving a hotspot for home.	08/01/2014	08/31/2016
		2.	Obtain/Check-out Mi-Fi devices.	10/01/2014	08/31/2016
		3.	Digital curriculum will be access from home.	10/01/2014	08/31/2016
		4.	Students will collaborate on projects from home.	10/01/2014	08/31/2016
		5.	Provide technical support.	10/01/2014	08/31/2016
3.	Students take advantage of opportunities for academic advancement.	1.	Provide a more rigorous/diverse course selection.	08/25/2014	08/31/2016
		2.	Enrollment in dual credit courses.	08/25/2014	08/31/2016
		3.	Enrollment in advanced placement courses.	08/25/2014	08/31/2016
		4.	Mastery of UIL academic competitions.	08/25/2014	08/31/2016
		5.	Enrollment in online courses.	08/25/2014	08/31/2016
4.	Students will demonstrate mastery of the Digital Citizenship strand of TEKS.	1.	Students will receive instruction	09/01/2014	09/07/2014
		2.	Students will pass examinations	09/01/2014	09/07/2014
		3.	Students will receive instruction	01/05/2015	01/12/2015
		4.	Students will receive instruction	09/01/2015	09/07/2015
		5.	Students will pass examinations	09/01/2015	09/07/2015
5.	Students will increase academic achievement scores	1.	2014 benchmark	12/01/2014	12/31/2014
		2.	2015 STAAR/EOC scores	03/01/2015	04/30/2015
		3.	2015 benchmark	12/01/2015	12/31/2015
		4.	2016 STAAR/EOC scores	03/01/2016	04/30/2016
		5.	Report card grades	10/01/2014	05/31/2016

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #14—Management Plan (cont.)	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

To monitor the project, the grant coordinator will create a Google Form to be accessed from our school website for the teachers, students, and parents/guardians to provide feedback. This will be a survey of multiple choice and short answer questions designed to evaluate the effectiveness of the program and collect information for continuous improvement. The data from the surveys will be collected and analyzed by the instructional technologist, who will collaborate with the grant coordinator to develop solutions for project improvement.

Technology observations are conducted by the campus principals, technology director and instructional technologist. These observations and evaluations provide insight as to the electronic resources being used in class and an idea of how digital resources are being used at home as well.

The results from the observations along with any recommended adjustments are presented at the monthly administration meetings with the principals, superintendent and key administrators. After collaborating with the administration team, any adjustments in the project are communicated to the teachers at faculty meetings and on Fridays when administrators meet with subject area groups. This is precisely where being a small school district has tremendous advantage; we can turn on a dime. Everyone at Latexo ISD is well accustomed to being flexible, communicating with teams, and problem solving to be meet the needs of our students.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Latexo ISD was featured as a cover story in Houston County Life Magazine for the move toward an all-digital curriculum and one to one technology goal. We budget every year for new technology. We do have a 5 year technology replacement plan in place as well.

The grant funds will coordinate seamlessly with our current district initiative by expanding the current 1:1 program for getting technology into the hands of our students at school and home. This grant will also allow Latexo ISD to maximize the effectiveness of our current technology plans by providing the funds to ensure that all students will have equitable access to technology, including economically disadvantaged students and students with disabilities.

Latexo ISD also provides an after school program (ACE) to all students from 3:30-5:30 Monday through Thursday. We have successfully coordinated with the directors of this program in many ways. For example, they have purchased 20 laptop computers for the afterschool program, but have granted permission for this technology to be loaned to students during the regular school day. They have also agreed to provide a safe, structured, learning environment for ACE students to stay after school and use the school's WIFI.

Members of the Latexo ISD Technology Team will also meet with campus and district administration monthly to coordinate efforts and maximize effectiveness of grant funds. We will review input from teachers, students, and parents/guardians to guarantee the success of the project.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #15—Project Evaluation

County-district number or vendor ID: 113905	Amendment # (for amendments only):

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	Feedback form for teachers, parents, and students.	1.	Teachers report they are highly satisfied.
		2.	Students report they are highly satisfied.
		3.	Parents report they are highly satisfied.
2.	Principal and Technology Evaluations	1.	Principal observe devices being used to access electronic materials
		2.	Technology observations indicate electronic material usage
		3.	Lesson plans show planning for home and school use of devices
3.	Inventory of devices and student enrollment	1.	Digital inventory system accounts for all devices
		2.	All students served by grant will have equitable access to technology
		3.	All students served by grant will have equitable access to the internet
4.	Community meetings	1.	Community gives feedback about if it is working for their household
		2.	Community seeks to expand upon existing program
		3.	Program coordinator always available for any concerns and/or comments.
5.	Analysis of student achievement	1.	Significant improvement of EOC/STAAR scores
		2.	Improvement in class grades and teacher assessments.
		3.	Increase in dual credit and advanced placement courses.

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Latexo ISD will use Google Forms to identify teacher, student, and parent/guardian concerns. This form will provide feedback to identify any problems that may occur during the grant period. In addition to forms, the grant coordinator is available via phone and email as well. This data will be highly valued as on ongoing means to strengthen and improve the project.

Student information data such as academic achievement and attendance will be collected by campus principals. We will also incorporate principal walkthroughs and observations of technology usage and lesson plan data in our program evaluation. Our Instructional Technologist will collaborate with the Technology Director to analyze the data, communicate the results to administration at the monthly meetings, and provide solutions to the teachers directly.

If problems arise that are more urgent, all of the teachers involved with the grant are familiar with the Helpdesk feature of our school's website, which is maintained by our Technology Director. Our teachers also have the cell phone numbers of both the Technology Director and Instructional Technologist for immediate troubleshooting assistance. Our students will be provided with remote desktop assistance and will be able to call the technology department's telephone number for troubleshooting.

Four high school students are also committed to being on the Student Technology Advancement Team (STAT). These students are trained by the district's Technology Director to help other students troubleshoot any technological problems that may occur. They have a dedicated period in the school day where they perform computer hardware repair and troubleshooting support for their fellow students and teachers. They also provide firsthand accounts of how the grant program is going in the classrooms so that we can adjust the program to best meet the needs of our students.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Grant funds will be used in three ways to enhance our existing technology lending program to loan students the equipment necessary to access and use electronic instructional materials.

First, the grant will provide residential internet access to students without existing internet connections. Latexo ISD will use grant funds to purchase MIFI devices with a 17 month contract of unlimited data. This will greatly extend the district's ability to provide residential internet access to our students without internet access while also increasing the data available to students as they use electronic instructional materials.

Second, the grant will provide Chromebooks with durable, protective cases to all students in 5th and 6th grade. Latexo ISD currently loans technology equipment to these grade levels for day use at school only. We are equipped with programs and staff to expand the take-home lending program that is currently available in 7-12 to 5th and 6th grades as well. The grant will finance the remaining Chromebooks needed as well as the protective cases in order for students to safely transport their Chromebooks to and from school and home.

The third way in which the grant will be used to enhance our technology lending program will be for the expansion of the tablet computers available to students in advanced math courses. The Chromebooks are wonderful devices that meet our district instructional needs for the vast majority of courses. However, our advanced math courses require computers with a greater operating system so they can download and run programs for simulations and collaboration with electronic instructional materials. The touch screen that is available on these tablet computers is also an essential component for investigations of math concepts.

This grant will comprehensively fill in the gaps with our existing technology lending program. By continuing and improving the quality of residential internet access, we can ensure that all students are able to access online digital resources. The Chromebooks and protective cases will expand our lending program to meet the rigor of the newly adopted online instructional materials our students need 24/7 access to. The grant will also ensure that the district provided technology matches the instructional demands of advanced mathematics courses.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #16—Responses to Statutory Requirements

County-district number or vendor ID: 113905	Amendment # (for amendments only):

Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Latexo ISD currently spends $18,000 from the Instructional Materials Allotment for our 1:1 Chromebook lending program. This amount has remained consistent for the past 2 years. The Chromebooks that are funded with IMA will seamlessly integrate into this grant program. We will use these existing Chromebooks we already have in place to access the MiFi devices we are providing through this grant. This grant will also fund the cases 5th and 6th grade students need in order to transport their Chromebooks between school and home. This grant will bridge the gap so that the students without internet connections at home will be able to use the IMA budgeted devices to access electronic instructional materials 24/7.

We have also already focused staff development on using devices in the classroom. For the past 2 summers, our teachers have participated in over 70 hours of technology based professional development and training. We send 10 teachers to TCEA Conference every year to bring back the latest strategies and ideas for technology integration.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The district's mission states "ensure that all Latexo students have access to a quality education that enables them to achieve their potential and fully participate now and in the future in social, economic, and educational opportunities..." This lending program clearly aligns with the mission of Latexo ISD in that it enables students to have a connection to the highest quality, most up-to date electronic resources. This lending program allows our students educational opportunities beyond the confines of a traditional classroom in that they will have 24/7 access to fully participate in digital communities, analyze the latest research, and access online instructional materials.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

With only two campuses in the district, we prioritized both campuses with greatest needs for technology lending. For the elementary, the greatest need based on surveys, teacher and administrative meetings, and usage reports is for 5th and 6th grade to be able to take their technology devices home. These students are digital natives with a strong desire to continue working on electronic classwork from home, but not all students have access to the internet or a dedicated personal electronic device outside of school. For this reason, these two grade levels were prioritized to receive Chromebooks along with the cases to enable the students to safely transport their Chromebooks between home and school.

At the high school, we prioritized the students in grades 7-12 as the greatest need because these students are already taking personal devices home on a daily basis to continue learning and all students do not have internet access at home. Also, students taking the upper level math courses need a tablet computer to aid in accomplishing more rigorous curriculum.

On both of these campuses, we have students who do not have internet access at home. This is a major priority we will address with the lending program. In the past, we have been able to provide for limited internet access through 3G Chromebooks. In order to provide equal educational opportunities, we have placed the greatest priority on offering MiFi hotspots to students without existing residential internet access. We will determine the students with the greatest need by developing a list of qualifications for the MiFi lending program. First, we will consider students who are to receive free or reduced lunch to have the greatest need. Then students who are considered at-risk will be prioritized, followed by students with teacher recommendations. This system of prioritization will ensure equal and fair opportunities for students to be served through the grant.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

This lending program aligns with many of our current curriculum, instruction, and classroom policies. In all of the grade levels to be served by the grant, we have adopted digital curriculum such as STEMscopes and *digits* Math. Both programs are completely online and 100% aligned to the TEKS. Both math and science teachers rely heavily on students to be able to access their digital textbooks and resources online, even when students are not on campus. This lending program will ensure that every student has a dedicated device and residential internet access.

The participating campuses have also ventured into incorporating more project based learning instructional models. Technology lending equipment is essential for this endeavor as students are free to explore issues that are timely, relevant, and of high interest. Students use the loaned technology to collaborate, communicate, and create authentic projects to demonstrate learning of state standards and 21st century skills.

Finally, the classroom management practices we already use perfectly align with this lending program. We hold our students to high expectations of digital citizenship and internet safety. Our teachers provide direct instruction on these subjects, and students are accountable for their online behavior. We have both educational and discipline policies in place for students who misuse loaned technology privileges.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Students in grades 5-12 also have a newly adopted digital math curriculum that is 100% aligned to the TEKS. In all of the grade levels to be served by the grant, we have adopted STEMscopes as our fully-digital science curriculum. Both programs are completely online and 100% aligned to the TEKS. Both math and science teachers rely heavily on students to be able to access their digital textbooks and resources online, even when students are not on campus. This lending program will ensure that every student has a dedicated device and residential internet access.

Rosetta Stone is the primary curriculum we use for foreign language courses, and students need loaned technology devices in order to access this program. High school students used Grad Point for credit recovery, and they will use the resources provided through this grant to stay up to date on assignments. Elementary students also use programs for RTI such as Think Through Math, iLearn, Study Island, and Spelling City to provide intervention and progress monitoring. Students will be able to continue their learning and practice after school and on the weekends with the loaned computers and MiFi devices issued through this lending program.

Geometer's Sketchpad, Geogebra, and ActivInspire are the primary programs used on the tablet computers in the math courses. Windows-based machines are an absolute necessity in obtaining the graphing and geometry capabilities these software programs provide. This lending program would provide the machines our students need to be able to perform higher level investigations with mathematical properties and concepts.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development is the foundation of any strong technology program. Every summer since 2012, our teachers have participated in 30-40 hours of technology focused professional development and training. We bring in experts from our local service center, trainers from adopted curriculums, host webinars with program representatives, and use local teachers and administrators to deliver a broad range of technology education to our teachers. Our teachers have received extensive training in Google Apps for Education, Web 2.0 tools, digital citizenship/online safety, Project Share, Project base learning with technology, and subject area technology integration. Our teachers experience face to face, distance learning, and fully online professional development throughout the school year. For the 2014 summer, we plan to host a mini TCEA conference. Teachers who have been to a TCEA conference in the past will present the best of what they learned with the rest of our faculty.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently our school has a dedicated 30 Mg connection to the internet, with plans to increase to 50 Mg starting in August 2014 to support the projected increase in internet traffic from more computers accessing existing and new curriculum. At both campuses there is an access point in every classroom and common meeting area with fiber connecting both campuses.

We are using Lightspeed for content filtering while at school and at home. Proxy settings are in place to ensure students are filtered at home.

The Mi-Fi devices will be configured to tunnel back to our content filter before accessing the internet to ensure web filtering while the student is off campus.

For TEA Use Only

Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In our technology lending plan, this grant will fund the MiFi devices which will provide internet access to the homes of our students. Students who do not already have residential internet access will apply to participate in this portion of the technology lending program. Students need will be considered on the basis of free or reduced lunch eligibility, at-risk status, and teacher recommendations. A student will receive a MiFi device to take home for the duration of the grant period. This hotspot will provide unlimited filtered internet access for up to 5 devices in the student's home.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Technical support will be available to students in a variety of ways. During the school day, the technology director has an office on the high school campus and the instructional technologist has an office on the elementary campus. Students will have set times of the day in which they can come to a technology office for direct support. We also have four students who are members of the Student Technology Advancement Team. These four students are able to provide on demand troubleshooting and tech support throughout the school day. At home, students will have basic troubleshooting and support through the internet service provider. Students will also have access to tech support and troubleshooting steps through the technology page of our school's website as well as email.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The technology director and instructional technologist will meet with both campus principals to evaluate the results of the findings for which students have the greatest need for receiving the Mi-Fi devices. Criteria used will be the results for the call-out survey conducted in April 2014, free and reduced lunch, and parent request forms. Mi-Fi devices will be checked out directly to the parents following meetings conducted to explain the use and care of the devices. All device assignments will be entered in our library inventory system.

All chromebooks and tablet computers will be checked out following student meetings conducted by grade level explaining the use and care of the devices. All device assignments will be entered in our library inventory system.

 The technology director will be in charge of all device assignments.

Our STAT (Student Technology Advancement Team) students under the direction of the technology director ensure all devices are maintained and stay in good working order. These students are taught how to troubleshoot problems and replace malfunctioned or damaged hardware on devices. STAT is available for support 2 hours a day, and the technology director is available of support 5 hours a day.

The ISP will provide basic Mi-Fi troubleshooting support for the students and parents from home. This will increase the possibility for the connection problem to be resolved so the student doesn't have to wait until the following day for connection support. If the problem cannot be resolved, then the ISP will contact the technology director via email for continuation of support to be provided the next school day.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person:

Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 113905	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We will provide an in-house insurance program that will cover the cost of repair due to accidental damage. The premiums collected will be dedicated to purchasing replacement parts to maintain the technology lending devices. All devices will be checked out at the beginning of the school year and checked back in at the end of the school year and recorded in our inventory system. All devices will be checked thoroughly via a checklist and documented on a return form. If the device is lost or stolen the parent is responsible for the cost of the device.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We currently have a well-developed thorough Technology Lending Agreement in place. Loaning students technology should be more involved than just signatures on paper. We host several parent nights for students and their families to come learn about our technology lending program and ask questions about the various aspects of it. At those meetings, we have the district's technology handbook, Technology Lending Agreement, insurance paperwork, and 3G applications all available for parents and students to sign. In the meetings, we present information about acceptable use, appropriate care, and parent and student responsibilities. Included in the technology handbook is our district's Responsible Use Policy for school issued electronic equipment and internet access.

Our technology lending agreement has been revised for the 2014-2016 school years to include a section which verifies that the students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the TEKS. Our teachers will provide direct instruction from the Common Sense Media Teacher Toolkit during the first week of school. Students will take the assessment, also provided by Common Sense Media, and their score will be recorded on the Technology Lending Agreement.

For TEA Use Only	
Changes on this page have been confirmed with:	On this date:
Via telephone/fax/email (circle as appropriate)	By TEA staff person: